



## **IOSH Working Safely**

The Institution of Occupational Safety and Health is the UK's leading professional body

KeyOstas have developed a tailored course approved by IOSH to cover the syllabus subjects, which we believe enhances the learning experience. The presentation is supplemented with exercises and a delegate workbook to offer an improved learning experience.

### **Aims**

To ensure that employees' actions contribute to health and safety in the workplace and that they understand their individual responsibilities.

### **Objectives**

At the end of the one day course each delegate should be able to:

- Understand the need to work safely, not to put others at risk
- Define the terms hazard, risk and risk controls
- Explain the importance of risk assessment
- Appreciate the role of workplace precautions
- Describe a health and safety management system
- Identify lines of health and safety communication and safety signs and signals
- Be aware of emergency and accident plans in their workplace
- Know how and to whom to report accidents, incidents and near misses

### **Programme summary**

#### **Introducing working safely**

Why it is important to work safely. Moral, legal and economic duties

#### **Defining hazard and risk**

What kind of things can cause you and others harm. What is risk? How can risks be controlled. How do you decide what to do about risks?

#### **Identifying common hazards**

What are the common hazards? What can be done about them?

#### **Improving safety performance**

How does an organisation improve safety? What are an individual's and organisation's responsibilities. How is safety measured?

### **Course Assessment**

#### **Written**

10 Multiple answer questions.

#### **Practical**

3 Sets of pictures each with 3 different hazards.

**Successful completion of both the written and practical papers will result in the issue of an IOSH Working Safely Certificate.**