

**The Institution of Occupational Safety and Health is the UK's leading professional body**

### Course

To ensure that employees' actions contribute to health and safety in the workplace and that they understand their individual responsibilities.

### Objectives

At the end of the one day course each delegate should be able to:

- Understand the need to work safely, not to put others at risk
- Define the terms hazard, risk and risk controls
- Explain the importance of risk assessment
- Appreciate the role of workplace precautions
- Describe a health and safety management system
- Identify lines of health and safety communication and safety signs and signals
- Be aware of emergency and accident plans in their workplace
- Know how and to whom to report accidents, incidents and near misses
- Be aware of how industry affects the environment and list the ways in which individuals can minimise pollution and waste

### Programme summary

#### Introducing working safely

Why it is important to work safely. Moral, legal and economic duties

#### Defining hazard and risk

What kind of things can cause you and others harm. What is risk? How can risks be controlled. How do you decide what to do about risks?

#### Identifying common hazards

What are the common hazards? What can be done about them?

#### Improving safety performance

How does an organisation improve safety? What are an individual's and organisation's responsibilities. How is safety measured?

### Course Assessment

#### Written

10 Multiple answer questions.

#### Practical

3 Sets of pictures each with 3 different hazards.

**Successful completion of both the written and practical papers will result in the issue of an IOSH Working Safely Certificate.**

### Fees

**£165 (plus IOSH Fee) + VAT** (non-residential). *Please note IOSH fees may be subject to change.*

### Dates and Venues

#### The Court

03 February 2023  
08 September 2023

#### The Mount

08 May 2023  
04 December 2023

### The Venues

Public courses are delivered at our training centres The Court in Southam, Warwickshire and The Mount in Bromsgrove, Worcestershire.



Alternatively, if you have a group of people we can deliver this course at your premises. Talk to us about your requirements and our competitive in-company training rates.

### To reserve a place

Call us on **01926 813356** to check availability and reserve places on this course.

### Why choose keyostas?

.....because we care about the products we deliver; we care about our delegates; and we care about our profession and its impact upon our clients' effectiveness.

*Includes Lunch & Refreshments.  
Car Parking available at both sites.*

*your partners in health, safety and the environment*